



Knights of Columbus  
Council 9096  
Apple Valley, MN  
[www.kcapplevalley.org](http://www.kcapplevalley.org)

January 2013

## Upcoming Events

- **01/29/13 Tuesday 6pm KC Free Throw Contest at Risen Savior**  
Contact Dave Benz (952) 431- 3826  
[benzville@charter.net](mailto:benzville@charter.net)
- **02/02/13 Exemplification 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> degrees @Osseo/Maple Grove -**  
Contact Bob Hansen by 1/8 952-892-5231  
[rshansen@frontiernet.net](mailto:rshansen@frontiernet.net)
- **02/17/13 Sunday 930a-1230p Pancake Breakfast**  
Contact Jim Sowada 952-432-9378  
[jsowada@charter.net](mailto:jsowada@charter.net)

## Inside this Issue:

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## Knights of Columbus Council 9096: 2012-2013 Officers:

**Grand Knight** Bob Brotzel 952-997-2363  
**Deputy Grand Knight** Steve Dahl 612-987-9521  
**Chancellor** Tom Van Thome 952-236-8720  
**Financial Secretary** Andy Howard 952-891-4971  
**Treasurer** BJ Bertram 952-435-8461  
**Recording Secretary** Jim Sowada 952-432-9378  
**Warden** Bob Jesso 952-681-2675  
**Advocate** Joe Lexa 952-892-1381  
**Inside Guard** Chuck Pille 952-435-2409  
**Outside Guard** Mike Liebel 952-892-7825  
**Lecturer** Dave Commerford 952-432-9398  
**Trustee #1** Bob Hansen 952-892-5231  
**Trustee #2** Ted Roehl 952-469-6448  
**Trustee #3** Paul Holm 952-440-7618  
**District Deputy** Michael Schmid

## Grand Knight Report – by Bob Brotzel

Happy New Year brother knights!

Our pancake breakfast with Santa on December 16, 2012 was a great time for all. The piano playing, social networking, and great food made this a successful event. Thank you Santa!

Thank you Knights for your hard work in 2012 which made it a very successful fund raiser for the charities we support.

Our next event is Tuesday, January 29, 2013 at 6 PM at Risen Savior. This is the Free Throw Contest for youth. Contact Dave Benz if you can help.

Please continue to seek out new members to become Knights. We can use younger Knights also.

There is a 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> degree coming up on Saturday, February 2, 2013 at the Osseo/Maple Grove Council 9139, District 52. If you have any Candidates please contact Bob Hanson with information to sign up at our January 8, 2013 Council meeting.

Remember to think about using Brother Knights business such as previous guest speakers Joe Majeski, CPA and Dan Thompson, one of the Field Agent for the Knights of Columbus. Thank you both for your past and current messages.

God Bless you all and have a great 2013!

Grand Knight  
Bob Brotzel  
Council 9096

Notes from the December 11, 2012, meeting—

1. Grand Knight, Bob Brotzel, indicated that our council received thank you notes from the Respect for Life and from the Sister Parish committees for the donations they received from our council.
2. The Knights of Columbus Supreme Council expressed their disappointment over the defeat of the Marriage Amendment, but thanked all local councils for their work in supporting the amendment.
3. A March 9 KC bingo event will be held at Risen Savior.
4. A speaker for the Pro-Life organization will give us a presentation prior to our January, 2013 meeting.
5. Make an effort to thank the business establishments who place an advertisement in our newsletter when supporting their business.
6. Keep all individuals in need of healing in your prayers.

#### **FROM OUR KC INSURANCE FIELD AGENT – Dan Thompson**

Dear Brother Knights and Families,

Thank you to all who I've had the opportunity to meet with during my first few months as your Insurance Advisor. As your Field Agent, I am required to visit with you briefly to complete a fraternal survey and to review and update your family service record. If you haven't yet heard from me...expect a phone call. If you need my assistance before that, please either call me at 651-434-2460 or email at [daniel.thompson@kofc.org](mailto:daniel.thompson@kofc.org)

My thought for this month: **Still have just group insurance?**

As a Knights of Columbus field agent, I hear about group life insurance every week. If you have it, it's certainly not a bad thing, but it can be a misleading security blanket. Most times, the amount offered is far from what you need, and the only way to determine what you need is with a comprehensive needs analysis. Your group coverage is not based on any analysis. Instead, they apply a formula: you make X amount in salary and the group life is either a flat amount (\$15,000 seems popular) or a multiple of your salary (somewhere between 1.5 and 2.5 is common). Either way, it has nothing to do with the number of children you have, the mortgage balance you carry, or the amount of money your wife would need if you die. It's a completely random number. It can also disappear at any time. All of us know people — friends, family members, neighbors — who have lost their jobs. When the job is lost, so is the group life insurance coverage. If the company experiences difficulty and budgets need to be cut, group life can be reduced or eliminated. And that decision could be made at the worst possible time for you.

Most group life insurance coverage reduces or disappears when you retire. Many times it can be converted, but at a very expensive premium (remember, you're no kid anymore when you retire, and premiums do rise as you get older). Just because you turn 65 doesn't mean you no longer need life insurance or need less coverage. Actually, the opposite is true. Do you still own just group life insurance? It must be supplemented with a personally owned portfolio. I can tell you exactly how to blend your group benefit with your K of C life insurance so things can be in your control. Don't let the feeling of security that group life provides distract you from the real issue: taking control of your family's financial future! Contact me today to schedule a meeting. You'll only regret that you didn't call sooner. All the good that the Knights of Columbus has done, is doing and will do, is a direct result of the vision of our Society's Founder: "Knights of Columbus...an organization where brothers care for brothers."

Vivat Jesus!

Dan Thompson  
Field Agent  
Knights of Columbus  
Field Agent Knights of Columbus

**New Feature: “Did You Know?”** (As space permits)

### **DUTIES OF COUNCIL OFFICERS**

Since a more informed member will most likely prove to be a more active and involved member, every new Knight should be introduced to council officers and Service Program directors as soon after his First Degree as possible, and a brief description of the office or position should be made at this time. To be a council officer, a Knight must be a Third Degree member of the Order.

**GRAND KNIGHT:** The grand knight is responsible for the overall welfare of the council. Elected annually by the council membership, the grand knight must provide thoughtful and inspired leadership to the council officers, the Service Program directors, chairmen and members of the council.

More specifically, his duties include: presiding over council meetings; acting as an ex officio member of all committees; appointing the membership and program directors and working with them on the selection of Service Program activities chairmen and membership recruitment teams and retention chairmen; convening officers for a monthly meeting; appointing special committees not mandated by the laws of the council; overseeing the proper exemplification of the First Degree; and, finally, making sure that all reports and reporting forms required by the state or Supreme Council offices are submitted on time.

The grand knight also interacts with the financial secretary and treasurer to ensure the council is meeting its financial obligations to the Supreme and state councils, and others. The grand knight countersigns all orders drawn and signed by the financial secretary and all checks drawn and signed by the treasurer. He also reads the vouchers from the financial secretary of moneys paid to the treasurer and from the treasurer of moneys deposited in the bank. By these procedures, the grand knight monitors the performance of the financial secretary and treasurer, working with them to help the council meet its financial obligations.

The grand knight is a member of the Advisory Board charged with general supervision of a Columbian Squires circle sponsored by his council.

Finally, the grand knight, together with the deputy grand knight and trustees, is responsible for recommending a chaplain to the ordinary of the diocese for his appointment. He also appoints a lecturer.

**DEPUTY GRAND KNIGHT:** The deputy grand knight is the second in command in the local council. He is also elected annually, assists the grand knight in the operation of council affairs and is responsible for any duties assigned to him by the grand knight. In the absence of the grand knight, the deputy grand knight presides at council meetings and functions as the grand knight would. The deputy grand knight is a member of the Advisory Board charged with general supervision of a Columbian Squires circle sponsored by his council. It is suggested that the deputy grand knight and the board of trustees serve on the council's retention committee.

**CHANCELLOR:** The chancellor is elected annually to serve the council in a variety of ways. Primarily, he assists the grand knight and deputy grand knight in the execution of their duties and takes charge of the council during the incapacity or extended absence of both. With the cooperation and support of the grand knight, the chancellor has the important duty of strengthening the members' interest in council activities. It is recommended that the chancellor serve as the chairman of the council's Admission Committee. The chancellor is also a member of the council's Columbian Squires circle ceremonial team.

**RECORDER:** The recorder is responsible for keeping a true record of all the actions of the council and maintains all correspondence of the council. He should use the “Recorder's Minute Book” to record the minutes of all council meetings.

**FINANCIAL SECRETARY:** The financial secretary's important role is underscored by the fact that he is not elected by the membership but, his appointment – upon the recommendation of the grand knight and trustees – is approved by the supreme knight for a period of three years. His work has a direct effect on council members, his fellow officers, the state council and the Supreme Council.

Basically, the financial secretary's duties revolve around two key areas of council activities: financial records and membership records. The financial secretary collects and receives all moneys that come into the council from any source. He then turns that money over to the treasurer for deposit in the council account. One main function of the financial secretary is to collect money, in the form of dues, from members. He sends out billing notices before the start of the billing period and initiates retention measures to prevent members from being suspended for nonpayment of dues. The compilation of membership records is another of the financial secretary's important roles. He must ensure that new members sign the constitutional roll of membership at the time of their First Degree. The financial secretary also applies to the Supreme Council office for honorary and honorary life membership cards for qualified members. Besides these two major responsibilities, the financial secretary has several others. They include: handling

supply orders for members with the Supreme Council Supply Department; filing the “Report of Officers” with the Supreme Council office; and reporting all membership/insurance transactions to the Supreme Council office in a timely and correct manner. The Supreme Council also makes available personal computer software and associated reports and supplies to assist financial secretaries to automate record keeping/billing tasks. Information on hardware requirements and ordering information for the software and supplies may be obtained by contacting the Supply Department or the Department of Membership Records.

**TREASURER:** The treasurer is the elected official in charge of handling all council funds. He receives money from the financial secretary and issues a receipt for such. He is also responsible for depositing all money in the proper council accounts and providing a voucher or certificate of deposit to the grand knight for each transaction. The treasurer is also responsible for issuing payments to the Supreme Council on all assessments made by it to the council and for all orders of the council. Finally, the treasurer is responsible for keeping accurate accounts of the monies in the general expense fund of the council and the amount of money in any special funds established by the council. He must be able to provide up to-date records on these accounts to the grand knight, financial secretary or board of trustees.

**LECTURER:** The lecturer is appointed by the grand knight to provide suitable educational and entertaining programs under the “Good of the Order” section of the council meeting. The “Good of the Order” may include such items as speakers, presentations on special topics, etc. The lecturer is responsible for presenting the “Good of the Order” section at council meetings. The lecturer must be knowledgeable of all aspects of council programming in order to provide members with informative and entertaining programs. If the meetings have been conducted in accordance with the ceremonials and the agenda, there will be ample time at each meeting for the lecturer to present a worthwhile program that will help build meeting attendance and provide benefits to the membership that is present.

**ADVOCATE:** The advocate is the parliamentarian for the council. He need not be a member of the legal profession; however, he should be thoroughly familiar with all of the laws of the Order as stated in the “Charter, Constitution and Laws” and with the council by-laws. When a by-law is to be revised, the advocate serves as chairman of the revision committee. The advocate should also have a working knowledge of “Robert’s Rules of Order,” and the Supreme Council flyer, “Methods of Conducting a Council Meeting”. An understanding of both of these will help keep meetings on track. When needed, the advocate shall seek legal assistance from the state advocate. In matters of trial of council members, the advocate shall prosecute the charges on behalf of the council.

**WARDEN:** The warden is responsible for supervising and maintaining all council property, except that which belongs to the financial secretary. He sets up the council chambers for meetings and degrees and appoints and supervises guards for ceremonial exemplifications. The warden should also oversee the inside and outside guards and make sure they are fulfilling the duties assigned to them.

**INSIDE & OUTSIDE GUARDS:** The guards attend the doors of the council chamber, checking on current membership cards before allowing entrance.

**BOARD OF TRUSTEES:** The board of trustees consists of the grand knight and three members elected by the council. Trustees supervise all financial business of the council. They serve as auditors for the semiannual audits and oversee the work of the financial secretary and treasurer. The grand knight is the chairman of the board. It is suggested that the board of trustees and the deputy grand knight serve on the council’s retention committee.

Trustees are elected for terms of three years, two years and one year. At each regular election, the position of each trustee will be voted upon, and the current three and two year trustees move on to become two and one year trustees, respectively.

**KC WEAR:** As in past years, our Knights of Columbus Council is in the process of ordering maroon caps, short & long sleeve Cotton T-shirts, and short & long sleeve Polo Shirts. This year we are offering new maroon clothing options: short & long sleeve wicker wet T-shirts, sweatshirts, and long sleeve wrinkle free dress shirts. An ordering form will be sent to you along with your Knights of Columbus 2013 Membership Fees Notice. The ordering deadline is March 15, 2013 and you will be contacted in April telling you when and where to pick up your order. You may also receive an ordering form by emailing B. J. Bertram at [bertram60@msn.com](mailto:bertram60@msn.com) or calling him at (952) 435-8461.

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